

Fidelity Policy & Trainer's Agreement

Recovery Coaching a Harm Reduction Pathway©

- 1.** You may train Recovery Coaching a Harm Reduction Pathway (RCHRP), under restrictions detailed below, provided you have received a Trainer's Certificate and have not had your certification suspended or revoked by The LeMire Group LLC (LGLC).
- 2.** LGLC may confer with the host agency for a Training-of-Trainers, or any individual[s], on your appropriateness to deliver a RCHRP training.
- 3.** You may deliver this training to any audience, at any cost you determine. An administrative fee of \$300.00 per training, paid to LGLC, is due five business days after the final training day. Cost of participant manuals is not included in these flat administrative fees.
- 4.** LGLC may invite you to co-train a RCHRP training. If you accept, LGLC will initiate a contract with you which will include a competitive and negotiable trainer's fee for each day that you train, plus per diem and mileage for use of your own vehicle. LGLC will arrange and provide for all other travel and lodging.
- 5.** You will register each training you provide with LGLC prior to delivering it. Please initiate training registration at rchrp.com/register. Please be ready to provide a number of participant manuals to order at a cost of \$26.00 each, including shipping. (Alternately, registrants can directly purchase manuals at rchrp.com/manual.)
- 6.** You are responsible for ensuring each of the published Learning Objectives and Intended Takeaways are adequately addressed. We recommend reaching out to LGLC to discuss planned major changes to training content/structure.
- 7.** You will not alter or improperly attribute materials or content from this curriculum to other sources while training such a curriculum, unless prior consent from LGLC is sought and granted. You may add slides as necessary and announce them as your own during presentation.
- 9.** You will provide each training participant with the evaluation link which LGLC gave you when you registered your training.

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10. You will not provide a certificate for a training -- if different from LGLC's -- until the participant has submitted LGLC's evaluation survey. (LGLC's certificate is emailed automatically upon submission of our survey.)

11. You agree to have your training performance assessed by an LGLC associate, as LGLC deems necessary.

12. You agree to meet performance improvement requirements to maintain your certification as a trainer of this curriculum. An LGLC associate may require you to do any or all of the following:

- a. Witness or co-present with another LGLC curriculum trainer
- b. Attend a Train-the-Trainer for relevant curriculum
- c. Take and pass an oral or written exam relevant to curriculum content

13. You agree that your certification to train this curriculum may be revoked at any time, for any reason.

LGLC Agrees to the following:

1. We will send all trainers of this curriculum any updates to the curriculum.

2. We will use training participant information only for the following purposes:

- To confirm attendance as necessary for participant certification and/or credentialing needs
- To provide participant totals to LGLC clients
- To provide demographic information to state and/or other funding entities (withholding identifying information)

3. We will be available to trainers and training participants for technical assistance, questions, and concerns at dean@thelemiregroup.com.

4. We will inform trainers of any further requirements and learning opportunities relevant to this curriculum or to your certification to train it.